

# CONSTITUTION OF THE



# UGANDA BADMINTON ASSOCIATION

# CONSTITUTION OF THE UGANDA BADMINTON ASSOCIATION

## ARTICLE I            NAME

1. There is hereby established an association to be known as "The Uganda Badminton Association", herein referred to as the "Association".
2. The Association shall be affiliated to the following organisations:
  - a) The Uganda Olympic Committee
  - b) The African Badminton Federation (A.B.F.)<sup>1</sup>
  - c) The International Badminton Federation (I.B.F.)<sup>2</sup>
  - d) Any organisation that may later be agreed upon by members as being beneficial to the Association.

## ARTICLE II            OBJECTIVES

The objectives of the Association shall be:

1. To promote and encourage the Badminton sport ( herein referred to as the sport ) in Uganda.
2. To lay down and secure the adoption of uniform rules and to take decision on all matters relating to the sport in Uganda.
3. To act as the sole controller and governing body of the sport in Uganda.
4. To foster closer relations by encouraging the holding of competitions and matches between players of affiliated clubs and arranging for the participation of Uganda players in international tournaments.
5. To take and keep records of annual ranking of players of the Association and other related matters.

## ARTICLE III            HEADQUARTERS

The headquarters of the Association shall be in the Capital City of Uganda.

## ARTICLE IV

## LANGUAGE

The official language of communication whether verbal or written shall be ENGLISH.

## ARTICLE V

## MEMBERSHIP

1. Membership of the Association shall be open to Badminton clubs in Uganda provided such a club;

- a) Accepts and complies with this Constitution.
- b) Performs in accordance with the rules established by the Association in conjunction with International Badminton Federation<sup>2</sup>.

2. APPLICATION FOR MEMBERSHIP.

Shall be in writing to the Association's secretary herein referred to as the Secretary. The Secretary shall in turn present the application to the Executive Committee of the Association which shall take the decision to allow membership or otherwise.

3. PRIVILEGES AND RIGHTS.

- a) Clubs that pay their membership fees or renew their membership in time shall, have their delegates:
  - i. Eligible for holding any office in the Association.
  - ii. Casting a vote at the General Meeting and
  - iii. Enjoy such privileges and rights that may accrue to them as members of the Association.
- b) A club that has not fulfilled its annual financial obligation to the Association before 1<sup>st</sup> of April shall qualify for associate membership. Associate member clubs shall not enjoy the privileges of a full member.
- c) A club that defaults on its financial obligations to the Association for two consecutive years shall automatically lose its membership. Its membership shall however be renewed under Article V.2 of this Constitution.

## ARTICLE VI

## GOVERNMENT

The Association shall be governed by the following bodies:

- a) The General Meeting.
- b) The Executive Committee and
- c) Specified Sub-committees:
  - i. Tournament
  - ii. Publicity
  - iii. Disciplinary

### 2. THE EXECUTIVE COMMITTEE:

The Executive Committee shall consist of:

- a) The Chairman
- b) The Vice Chairman
- c) The Secretary
- d) The Assistant Secretary
- e) The Treasurer and
- f) Four Executive Committee Members.

All the above said officers shall be elected at the same Annual General Meeting for a three year term of office. They shall be eligible for re-election for any position. They shall resign their offices before the election of the new officers at the expiry of a term, to facilitate the election of a free and temporary chairman who shall also be the returning officer for the election.

### 3. POWERS AND DUTIES OF THE EXECUTIVE COMMITTEE.

- a) The Executive Committee shall be responsible for directing the policy of the Association in accordance with the objectives of the Association and enforcing discipline among members.
- b) Determine the rules of procedure of the Sub-Committees established including establishing any additional necessary Sub-Committee(s).
- c) Have powers to appoint an acting office bearer to fill any vacancy occurring in between the General Meetings.
- d) Decide on all matters relating to international representation in so far as they affect the Association as a whole.
- e) If found necessary, request a person to be the Patron of the Association, with the approval of the General Meetings.
- f) Admit clubs to membership of the Association and summon Annual General Meetings.
- g) Make arrangements for all championships as per calendar of activities for the year and draw up rules and conditions governing the championships in accordance with the rules of the I.B.F.<sup>2</sup>
- h) Promote the objectives of the Association as detailed in article 2, manage the affairs of the Association and generally exercise any power that may be conferred upon it by the General Meeting.
- i) Take disciplinary action against a member club, official or player.

## ARTICLE VII

### DUTIES OF OFFICERS:

#### 1. The Chairman.

Shall:

- a) Take the chair at all General Meetings of the Association and at all Executive Committee Meetings; and other Meetings as may be deemed necessary.
- b) Act on behalf of the Executive Committee on matters not of policy nature.
- c) Work in harmony with the International Badminton Federation<sup>2</sup> to promote the sport in Uganda.
- d) Carry out negotiations with any party, as may deemed necessary, so long as it is in the interest of the Association.
- e) Co-ordinate activities of executive members.

#### 2. The Vice Chairman.

Shall perform the functions outlined in Section I above in the absence of the Chairman.

#### 3. The Secretary.

Shall act with the knowledge of the Chairman in:

- a) Conducting the national and international correspondence of the Association.
- b) Keeping accurate records of minutes of General Meetings, and Executive Committee Meetings.
- c) Arranging and organising leagues, tournaments and clinics at national and international level.
- d) Keeping an accurate and up-to-date record of all affiliated clubs.

#### 4. The Assistant Secretary.

The Assistant Secretary shall exercise the powers outlined in Section 3 above in the absence of the Secretary.

#### 5. The Treasurer.

Shall:

- a) Be responsible for all the income and expenditure of the Association including membership fees, and donations.
- b) Keep proper book of accounts in respect of all the income and expenditure of the Association.

#### 6. The National Coach / Team Manager

Shall:

- a) Promote the technical side of Badminton.
- b) Manage the National Squad and Team.

#### 7. The Committee Members.

Shall carry out such duties as may be specified or assigned to them by the Executive Committee.

## ARTICLE VIII

## FUNCTIONS OF SUBCOMMITTEES:

### 1. The Tournament Sub Committee

The Committee shall be responsible for:

- a) Arranging and organising leagues and tournaments at national level.
- b) Promoting and developing all tournaments and determining the age at which players may participate in the cadet events and the number of events in which they can play.
- c) Interpreting the rules of the game, advising and promoting the improvements of equipment, giving technical advice on the conducting of tournaments.
- d) Holding umpires courses in order to improve their standards.
- e) Holding training courses / clinics to develop methods of training and the technical side of the sport.
- f) Issuing classification lists of clubs, players' ranking orders after season and after a tournament.

### 2. The Publicity Committee.

Shall:

- i. Be responsible for encouraging publications of journals, books and magazines of the sport and to promote the general exchange and dissemination of information on all respects of the sport.
- ii. Keep members clubs and the general public regularly informed of activities of the Association and results of any of the tournaments.

### 3. The Disciplinary Sub-Committee.

#### a) Composition

The Disciplinary Committee shall consist of the

- i. The Chairman.
- ii. National Coach and
- iii. 2 other members.

#### b) Duties

Shall caution, fine, suspend, ban, or expel a member club, official or individual member of a member club in the interests of the Association.

The affected member(s) or official(s) shall be given a chance to appeal to the Chairman against the disciplinary action taken by the Disciplinary Sub Committee.

The Chairman may refer the matter to the Executive Committee or the General Meeting as the case may warrant, for a final decision.

Any disciplinary measures imposed shall be validated by the Executive Committee except banning and expulsion which have to be ratified by the General Meeting.

ARTICLE IX                    THE NATIONAL TEAM SELECTION.

1. The selection of the National Team squad shall be based on the record results of tournaments or championships previously and most lately organised by the U.B.A.
2. The squad of players selected by the national coach in consultation with the tournaments committee from the results shall have further trials among themselves to determine the best players required to represent the nation.
3. Factors regarding discipline and behavior of any player shall be put into consideration by the Coach and Tournament Committee while making the selection.

ARTICLE X                    ANNUAL GENERAL MEETING.

1. Shall be attended by not more than TWO delegates from each member club in good financial standing with the Association.

2. Shall be held before the end of every year.

The following are expected during or before such meetings:

- a) Presentation of the annual report of the Association by the Chairman.
  - b) Presentation of the statement of accounts and balance sheet by the Treasurer.
  - c) Presentation of the activities' report of the Sub-Committees by the Secretary.
  - d) Adoption of resolution for the Agenda; provided that such a resolution shall be sent to the Secretary, at least 2 weeks before the date of the Meeting. Draft resolutions shall be accepted only from those entitled to vote at the Annual General Meeting.
3. A notice of the General Meeting specifying place, date and time together with the Agenda of the General Meeting shall be sent to all the office bearers and full members, at least 21 days before the General Meeting.

ARTICLE XI                    ELECTIONS

1. Each member club shall send only TWO delegates with a single vote to the General Meeting.
2. Any person shall at the discretion of the Chairman be eligible to attend the proceedings of the General Meeting only as an observer.

ARTICLE XII                    EXTRAORDINARY GENERAL MEETING

Any special General Meeting shall be convened on a resolution of the Executive Committee or within one month of receipt by the General Secretary of a resolution by at least one half (50%) of the affiliated clubs.

### ARTICLE XIII            STANDING ORDERS

1. Quorum for a General Meeting shall be 50% of full members.
2. The Chairman shall have sole jurisdiction to choose speakers at a Meeting.
3. The Chairman shall have the right to take appropriate disciplinary action on any member for persistence disorderly conduct at a General Meeting or Executive Meeting after two warnings from the chair.
4. All matters discussed at the General or Extraordinary Meetings save in the case of amending this constitution shall be decided by a single majority votes by show of hands or by votes cast in secret ballot. If necessary and in case of a tie of votes, the Chairman shall have a second or casting vote.

### ARTICLE XIV            FEES.

The Executive Committee may by simple majority of the numbers present, or by consensus set the annual affiliation fees. The annual membership fee shall in the meantime be USh.5000/=

### ARTICLE XV            BANKING / BUDGET.

1. The fund of the Association shall be kept by the treasurer in a bank approved by the Executive Committee.
2. The Chairman, Treasurer and General Secretary shall be the co-signatories to all financial transactions for and on behalf of the Association, but the Treasurer's signature shall as a matter of practice appear on all these transactions.
3. The Executive Committee shall within three months of being elected, approve and present to a General Meeting, budget / estimates for the period governing the first year in the office. Similar budgets / estimates shall be approved by the same at the end of the first year. Estimates shall become effective after the approval by the General Meeting.

### ARTICLE XVI            CONSTITUTION

The constitution of the Association shall be supreme and the articles and clauses herein shall override all other considerations.

Any proposed amendment of the constitution shall be submitted in writing to the Secretary at least three weeks in advance of the General Meeting and shall be circulated to all member clubs.

Suspension or / and amendment of any part of the constitution shall require two thirds of majority of members.

### ARTICLE XVII            MATTERS NOT PROVIDED FOR IN THIS CONSTITUTION

Any matters not provided for in these regulations shall be decided by the Executive Committee in accordance with the I.B.F<sup>2</sup> statutes whose decision be final.



## ADOPTION

This Third Edition of the revised Constitution was adopted by the General Meeting held this 21<sup>st</sup> day of October 1996.

- 
- 1 Now: Badminton Confederation of Africa (BCA)
  - 2 Now: Badminton World Federation (BWF)